

ADOPTED  
MINUTES OF THE  
MEASURE E  
CITIZENS' OVERSIGHT COMMITTEE  
2350 West Latham Avenue, Hemet, California 92545  
Meeting of March 20, 2003

The meeting of the Measure E Citizens' Oversight Committee was called to order at 6:35 p.m. on Thursday, March 20, 2003, at the District Administration Office located at 2350 West Latham Avenue, Hemet, CA 92545.

Committee Members Present:        Mr. Joe Wojcik, Chairman  
   Mr. Gerry Agnes, Vice Chairman  
   Mr. James Calkins  
   Ms. Barbara Johnston  
   Mrs. Margaret (Peggy) Kissack  
   Mr. Rohn West

Committee Members Absent:        Mr. John McCain

District Staff Present:                Mr. Richard Beck, Assistant Superintendent,  
   Business Services  
   Ms. Sandra Packham, Director, Facilities Planning  
   Ms. Sally Robinson, Attorney, Bowie, Arneson,  
   Wiles & Giannone  
   Mrs. Sandra Treece, Administrative Assistant,  
   Business Services

I.        PRELIMINARY

A.        Call to Order

B.        Roll Call

Mr. Wojcik called the meeting to order, indicating that a quorum had been established.

C.        Approval of Agenda

On a motion by Ms. Johnston, seconded by Mrs. Kissack, the agenda for the meeting was approved.

D.        Approval of Minutes

On a motion by Mr. Agnes, seconded by Mrs. Kissack, the minutes of the January 16, 2003 meeting were approved, as amended.

## II. COMMITTEE COMMENTS

Mr. West clarified his position regarding asking questions or expressing concerns as a “parent” versus asking questions as a “member of the committee”. Ms. Robinson stressed that members should be aware that they are perceived as part of the Citizens’ Oversight Committee and an extension of the district. Mr. West and Mrs. Kissack apologized for missing the previous meeting.

## III. PUBLIC COMMENTS

There were no public comments.

## IV. SPECIAL ITEMS

### A. Resignation of Committee Member

Mr. Beck expressed Mrs. Jenkins’ apologies for having to resign from the committee. Due to incorrect legal advice, she was hired as a consultant for the district, thus becoming ineligible to be a committee member. Due to the shortage of speech therapists, it was felt that she could better serve the district in that capacity.

### B. Replacement of Citizens’ Oversight Committee Members

A list of candidates for the vacant positions was provided to the members. Interviews have been scheduled for Friday, March 21, with Board Vice President Mike Cook, Board Member Marilyn Forst and Richard Beck. Positions to be filled include: (iv) a parent or guardian of a child enrolled in the District, and (v) a parent or guardian of a child enrolled in the District and active in a parent-teacher organization such as the Parent Teacher Association or school site council. Mr. Beck explained that the new members should be seated at the next committee meeting on May 15.

Mr. Wojcik asked if a special meeting was needed to establish elections. Mr. Beck explained that the term would end at the last of June; therefore, elections and seating of new officers would take place at the meeting scheduled for July 17. Ms. Robinson expressed concern that no one would be available to set the agenda for the July meeting if their term ended in June. Mr. Beck explained the Governing Board’s procedure in which the outgoing president sets the agenda, and the newly elected president takes over at the meeting.

### C. Projects Overview

Ms. Packham explained that in addition to the Projects Status Report in the packet, the modernization bid for Hemet High School had come in over the allowance. She explained several reasons why this had happened: short time lines leading to overtime, Labor Compliance review,

Proposition 47 projects being bid in other districts, etc. She said they were value-engineering some features of the HVAC project, reducing the costs by \$200,000, without negatively impacting the work. One large bid package is being broken into several smaller packages, and removed the shower/locker building from the bid. The shower/locker building will be modernized as a Phase II project in the following summer, funded from any construction savings and deferred maintenance monies. Ms. Packham explained that the other modernization projects are being bid in a staggered manner to allow multiple contractors the opportunity to bid. The district will bid electrical parts direct to assure that they are available when needed, avoiding any delays.

Cawston Elementary will be bid next week. Mr. Beck reported that the Cawston site had been fully funded by the state. Harmony and McSweeney projects are recovering at a good pace, approximately two weeks behind. The middle school project is right on target. Ms. Packham reviewed several projects in progress, both Measure E and others.

She discussed the high school sites under consideration, explaining that testing results had narrowed the choices. She described the issues regarding the costs for the two possible Jacob Wiens sites.

D. Financial Reports

Ms. Packham explained that the report in the future may have a different look due to a new accounting system. In response to a question by Mr. Calkins, Ms. Packham explained the expenditures for various testing. Mr. Agnes asked if the district was getting ready to sell more bonds. Mr. Beck said that the district was going to sell bonds in the amount of \$7.5 million in June.

E. Approval of Audit Report

The submitted Audit Report is not acceptable to legal counsel, and the committee was requested to postpone approval of the report until issues can be resolved. The auditor and legal counsel will meet to work out a compromise, to be presented to the committee at the meeting in May.

F. Increase Frequency of Meetings

At Mr. McCain's request, the committee discussed the possibility of meeting more frequently. Mr. Wojcik said that Mr. McCain's concern was that too much time elapsed between getting reports and activities going on. He felt that by meeting more frequently, the committee could keep abreast of the issues. After much discussion, the committee respectfully denied the request for more frequent meetings, to be revisited at a future date if requested.

G. Second Report of Measure E Oversight Committee

Copies of the new report were provided to the committee. It is scheduled to be distributed to the public on Thursday, March 27.

H. Information Items

Next tour is scheduled for Saturday, April 12. Ms. Packham urged members to attend the visit to Idyllwild School and Hamilton High School.

Other items included Ms. Robinson's response to questions regarding the committee's responsibilities and a copy of the resolution adopted by the Governing Board eliminating the requirement for committee members to file Statements of Economic Interest forms.

Mr. Wojcik reiterated the committee's request to have change orders exceeding five percent indicated by an asterisk. Ms. Packham will confirm that these are indicated in financial reports.

I. Future Issues for Committee Consideration

Mr. Wojcik asked that the date for the next *Citizens' Oversight Committee Report* be included on the next agenda. The audit report will be brought back for approval.

Mr. Calkins commented on the site visits on Monday, March 17. He was concerned with the condition and plans for Santa Fe Middle School.

Mrs. Kissack invited members to attend tours of the new city library scheduled on Tuesdays and Thursdays at 3:30 p.m.

V. ADJOURNMENT

The meeting was adjourned at 7:45 p.m.